



## WCP Before/After Care Job Description

### **Qualifications:**

- High school or GED required
- Have minimum 2 plus years of classroom experience working with children, preferably ages 3 - 5.
- Passionate relationship with God to overflow and ignite a love for Jesus, the Bible, the Church and Others
- Active membership and regular attendance in a local church
- Ability to meet state and federal requirements including: background check and health requirements.

### **Responsibilities:**

- Live out the Wentzville Christian Church team values.
- Establish and function as a ministry team member with other staff members and the general school community
- Ensure that all children are supervised at all times in our before and after care environment
- Maintain a safe and organized classroom environment for children
- Provide comfort to distressed children through compassion
- Oversee children to make sure that they are safe during indoor and outdoor activities
- Provide feedback to the preschool to improve policies, procedures and programs
- Actively engage with children at all times while serving as a positive role model
- Work before care hours of 7:00 to 8:30 a.m. and/or after care hours of 2:30 to 5:00 p.m.

### **Physical requirements:**

- Be able to lift children or equipment (minimum of 40 lbs.)
- Be able to spend time sitting on the floor or in a child size chair with ease
- Be able to engage in play – running, jumping, dancing etc...

Assistant will report to Preschool Director